
JASPREETKAUR

Brampton, ON L6X ♦ 6477044260 ♦ Brarjaspreet433@gmail.com

PROFESSIONAL SUMMARY

Strong leader and problem-solver dedicated to streamlining operations to decrease costs and promote organizational efficiency. Uses independent decision-making skills and sound judgment to positively impact company success.

SKILLS

- Inbound Phone Call Handling
 - Planning Events
 - Customer Relationship Management
 - Sorting and Labeling
 - Medication Administration
 - Illness Adaptation
 - Quality Program Protocols
 - Progress Documentation
 - Care Plan Assessment
 - Patient Care
 - First Aid and Safety
 - Client Documentation
 - Behavior Redirection
 - Meal Planning and Preparation
 - Records Maintenance
 - Time Management
 - Promotional Support
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WORK HISTORY

Warehouse associate –8875 Torbram Road, Brampton, 10/2021-

- 10/23 Receiving and processing incoming stock and materials.
- Picking orders, and pallets using an RF scanner to process them on lanes.
- Put glue tickets to merchandise and pack them in appropriate stores.
- Make sure the order number and ticket number, prices, etc. match to given paperwork for pre-ticket orders before packing them.
- Enter completed, partial orders to keep electronic records.
- Picking orders with 100% accuracy despite high speed.
- Maintaining a clean work area, and following health and safety protocols.

Wendy's crew member- 533first Street Collingwood, 10/2019- 9-2021

- Maintained high standards of customer service during high-volume and fast-paced operations.
- Assembled food orders while maintaining appropriate portion control.
- Completed job opening responsibilities like lettuce preparation, preparing sandwich station, cleaning grill parts, cooking bacon, and withdrawing and stocking meat, chicken, and fries for rush hours.
- Did garbage run after rush hours to maintain a clean work area.
- Operated cash register, including accurate cash handling and credit card transactions
- Member of the health and safety committee.

Easy plastic containers- Vaughan, 04/2018-03/2019

- Maintained clean work area.
- Packed plastic containers after making sure the product meets quality standards.
- Fed machinery with enough raw materials.
- Supported production needs by moving items between conveyors and staging area.

EDUCATION

Nursing management and leadership

Seneca college – Markham campus 2019

Health Care Management

Northern College of Applied Arts And Technology -Scarborough, ON 2018

Bachelor Of Science In Nursing: Nursing, 2016

Baba Farid college of nursing, Punjab, India

Others:

CPR level C – Canadian Red Cross 2023

NCLEX (pass) –January 2023, Illinois Board of Nursing

Availability- open 7 days a week